

FREQUENTLY ASKED QUESTIONS



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shaping information

Everything you need to know about the new universal payment slip (TUP)

The Luxembourg Bankers' Association (ABBL), in collaboration with its members and with the support of Victor Buck Services, is launching a new TUP slip format starting from October 1, 2025.

You may be wondering what this implies and what will change? Below are all the answers to the frequently asked questions.

1

When will the new TUP format be rolled out?

The new TUP format will be introduced starting October 1, 2025, in Luxembourg.

2

Will it still be possible to use the old TUP formats?

Currently, two formats are still in use.

- The short version of the current TUP will become obsolete starting October 1, 2025.
- The long version can be used until March 31, 2026. After this date, only the new TUP format will be accepted by banks.

Current TUP - short version

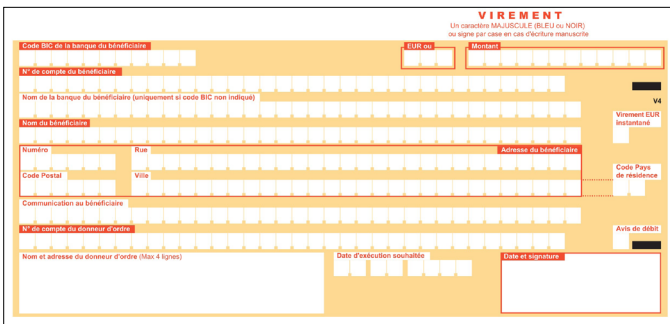
Current TUP - long version

3

What are the main differences between the old and the new format?

From a content perspective, the new version stands out by dividing the “Beneficiary’s Name and Address” block into several separate fields, making it easier to recognize and extract information. Another new feature, starting October 9, 2025, is that users will also be able to indicate if they wish their transfer to be processed as an instant payment once accepted by their bank.

A comprehensive list of changes is available in the document containing [the specifications for the new TUP](#).

The image shows a sample of the new TUP (2025) form. It is titled "VIREMENT" and includes a note: "Un caractère MAJUSCULE (BLEU ou NOIR) ou signe par case en cas d'écriture manuscrite". The form is divided into several sections with labels: "Code BIC de la banque du bénéficiaire", "EUR ou", "Montant", "N° de compte du bénéficiaire", "Nom de la banque du bénéficiaire (uniquement si code BIC non indiqué)", "Nom du bénéficiaire", "Virement EUR Instantané", "Numéro", "Rue", "Adresse du bénéficiaire", "Code Postal", "Ville", "Code Pays de résidence", "Communication au bénéficiaire", "N° de compte du donneur d'ordre", "Auto de débit", "Nom et adresse du donneur d'ordre (Max 4 lignes)", "Date d'exécution souhaitée", and "Date et signature".

New version of TUP (2025)

4

When should my company make the change?

If you are using the short version of the TUP, it is important to take prompt action to adopt the new version before October 1, 2025.

If you are using the long version, it will remain valid until March 31, 2026. However, it is recommended to begin the transition before December 2025 to ensure a smooth process without any urgency.

5

How to replace the old TUP?

1. **Obtaining and printing the slip:** You can find all [the specifications for the new TUP here](#) (dimensions, content, placement of elements, etc.) to update the layout of your documents according to the new standard. If an external company creates and prints the forms for you, contact them to make this update.
2. **Destruction of old forms:** It is necessary to destroy the old blank forms that will no longer be supported.
3. **Digitization of transfers:** Technical adjustments are required to correctly identify and capture data during the digitization process. If you have outsourced this process, check with your provider to ensure they can digitize the new version. If you manually enter the data, the version change will not have an impact.



Victor Buck Services supports you in the transition to the new TUP format

Since 2010, VBS has been assisting companies and associations in Luxembourg with the sending and processing of TUP, offering a full range of services:

- **Printing of transfer slips:** Layout and creation of slips according to the required specifications.
- **Mailing services:** Distribution of TUP as part of communications containing payment forms.
- **TUP digitization solution:** Scanning and extraction of TUP content in digital format. Verification of encoded information.

Whether you are a company, administration, or bank, we are here to help you adopt this new format easily.



Contact

If you have any questions, you can contact the ABBL. (digital@abbl.lu).

For any technical or operational questions regarding the implementation of the new TUP format in your company or association, you can contact Victor Buck Services.

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