



victor buck services  
shaping information



# **UPGRADE YOUR DIGITAL COMMUNICATIONS**

**Fast, secure and user-friendly document distribution**

# SMART AND SAFE DIGITAL REPOSITORY

Our digital repository fulfils your needs for a secure, intuitive and user-friendly document storage and distribution system. It offers a full range of features, including a straightforward and strong security system. The repository enhances your document management efficiency. You can upload and store files of any size and format, index them as you prefer, and share them with designated recipients. Adding users, staff, clients and partners is simple, with no need for manual input or onboarding. You can track whether recipients have opened the documents sent to them, and they can search, select and download files in just a few clicks.

*Contracts, account statements, customer information forms, bills and policy changes. Do you want a safe and efficient system for distributing these business documents, and ensure your clients receive each one? What if your document distribution system could offer additional benefits, such as storing, archiving, and searching? We provide three digital distribution services for fast, easy and automated mass communications to all your clients, wherever they are.*

## KEY BENEFITS FOR YOU



### Secure distribution

Two-factor authentication to access the repository alongside flexible user management.



### Customized email notifications

Personalize emails to notify your clients that a new document is online, while maintaining your branding and design standards.



### Self-service system for your client

Clients can directly look for their documents by themselves. This means fewer requests sent to you and more efficient collaboration.



### Powerful search feature

Quickly find the exact document you need, thanks to our tailored document categorization and indexation.



### Route the documents into your own applications

The repository can be used as a stand-alone platform, or can be integrated into other applications by an API.

# SECURE EMAILING WITH ENCRYPTED ATTACHMENTS

Send emails as you always do, but now with the highest security for your attachments. Our ultra-secure email solution is compliant with the strongest security regulations. Attachments are encrypted so that only authorized recipients can open them, even if the email is accidentally forwarded or downloaded. Opening the attached files is effortless for recipients since they will only require Acrobat Reader, which is free. Documents are protected by a username and password. You can revoke access at any time. Control of the process is intuitive and entirely in your hands.

# AUTOMATED FAXING

Does your business require quick receipt of hard copies? Fax your confidential documents instantly through our telecommunication channel. But modern faxing offers you even more! Instead of printing upon receipt, you can choose to receive the document digitally, extract all relevant data and place it directly into your company's IT system for easy access. Distribution by fax is fully automated, including automatic retry in case of failure and reliable delivery reporting.



# ABOUT VICTOR BUCK SERVICES

Victor Buck Services launched in 2000 as a financial document management and distribution service provider. Its PSF status in Luxembourg (Professional of the Financial Sector) enabled it to develop long-term collaborations with many top-tier companies of the financial sector, in particular investment funds. Building on this experience, the company has gradually expanded and opened up to various other business sectors, including insurance and healthcare. Today, Victor Buck Services defines itself as a sustainable partner for its customers by offering them various services and solutions to create, produce and distribute their physical and digital documents. Victor Buck Services is a subsidiary of Post Group Luxembourg, the country's top employer, with 4,700+ employees and a turnover of €898.9 million in 2021.



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